

August 6, 2021

NOTICE OF REGULAR MEETING

To: Mayor and Council

The Regular Meeting of Council will be held **electronically** at 7 p.m. on Tuesday August 10, 2021.

If you are unable to be in attendance it is greatly appreciated that you notify the undersigned in advance.

Thank you.

Best regards;

Cindy Pigeau
Clerk-Treasurer

7. INFORMATION LETTERS

- | | | |
|----|---|---|
| A) | Ministry of Municipal Affairs and Housing | Main Street Recovery Act: Proclamation of Amendments to the Municipal Act and City of Toronto Act |
| B) | City of Toronto | Bill 177 – Stronger Fairer Ontario Act Changes to Provincial Offences Act |
| C) | City of Toronto | Building the Early Learning and Child Care System Toronto Needs |
| D) | Fred Dean | Fall 2021 – User Friendly Webinar Schedule |
| E) | City of Stratford | Resolution to Phase Out Ontario’s Gas Plants |
| F) | Northumberland County | Bill 177 – Stronger Fairer Ontario Act Changes to Provincial Offences Act |
| G) | Ministry of Northern Development, Mines, Natural Resources and Forestry | Address Change of Ministry |

8. INFORMATION LETTERS AVAILABLE

9. OLD AND NEW BUSINESS

10. ACCOUNTS APPROVAL REPORT

11. CLOSED PORTION

That this portion of the meeting be now closed under the Municipal Act, 2001, as per Section 239 (2)(b) – personal matters about an identifiable individual, including municipal or local board employees and Section 239 (2)(f) – advice that is subject to solicitor-client privilege, including communications necessary for that purpose - for the purposes of considering confidential workplace matters and under Section 239 (2)(d) – labour relations or employee negotiations – regarding the Administrative Assistant position.

12. BUSINESS ARISING FROM CLOSED SESSION

13. NOTICE OF MOTION

14. ADJOURNMENT

MUNICIPALITY OF CALVIN

REPORT TO COUNCIL

REPORT DATE: CW 05/08/21

PREPARED BY: Roads Superintendent – Chris Whalley

SUBJECT: Roads Report – Roads Department

June 3rd to August 5, 2021

Council Report August 10th 2021

- 1. On Monday June 7th, we applied 95,651 litres of liquid Dust Master 20 to Calvin roads, at a cost of 19.5 cents per litre. This was the equivalent of 3 tractor trailer loads. We put a 2ft extension bar on each side of the rear of the trailer, which amounts to a 14ft spray pattern. A Honda trash pump is used to pressurize the spray bar and discharge the liquid. We do one pass down the center line of the road of most roads at 11mph. We did do a double pass on Mount Pleasant road because of the extreme dry sandy conditions, and the many complaints in regards to dusty roads. We also had previously applied approx. 70 bags of Calcium Chloride, in front of various residence who had complained about dust.**
- 2. On June 7th while escorting the tractor trailers through the township with 76-15 (our newer township truck) the engine stopped. Codes came up on the dash – Low Fuel Pressure?? We finished the Dust Layer and then towed the truck back to the garage with 76-05. We spent a couple days trying to trouble shoot the problem, and found a fuel leak on top of the injector pump and behind the ECM. We then removed the driveshaft and caged out the brakes and had Lewis Motors tow it to their shop in North Bay. It turns out that there was a cracked fitting on top of the injector pump and it was a non-serviceable part and the injector pump had to be replaced. The ECM had to be removed in order to access the injector pump. We received the truck back in service on June 25th. Total cost was approximately \$11,000.**
- 3. We installed the old air conditioner from the Municipal office (that was removed last year) into the east wall in the public works garage office. This has made a huge difference, and relief from all the heat generated from the equipment park inside after use.**
- 4. We have cut the grass and brush around all the bridges and guard rails, the 2 Eau Claire signs, the 2 welcome home signs. The rock cut face on the Pautois hill. We've also back bladed the grass at all major intersections throughout the municipality, with the backhoe to increase site visibility for traffic at these locations.**

5. August 11th as requested, we carried the big green bear proof garbage can, with the backhoe, from the rec hall, up to the swimming hole at the Whalley Bridge.
6. I've meet with our Municipal Engineer (Antoine) several times to prepare a RFP for the public works garage, roof and siding repairs as well as the replacement of the guard rails on the Whalley bridge, the Crothers bridge and Crosses bridge. Contract are being awarded and work should commence soon.
7. June 17th we pre-booked a 313 Cat excavator with ditching bucket for our annual ditching and culvert replacement projects. We will have the excavator for 6 weeks.
8. Beavers are causing a continuous problem on Pratt road South, Donald's road, and Suzanne's road. The cross culvert are being plugged with debris and causing the roads to be flooded at times. We keep a screen in front of the culverts to try deter the beavers, but they are persistent.
9. June 28th I applied for 7 underground cable locates, through Ontario One Call. This is done prior to any digging throughout the municipality. This can only be done on-line. This is not a very user friendly web site and has taken almost 6 weeks for the locates to be done. Ontario One Call is supposed to have the locates complete within 5 business days. They were continually sending them back for minor corrections. i.e.; (the proper spelling of a road name) Mt Pleasant vs Mount Pleasant.
10. On June 28th I noticed the road sign missing at Galston and Peddlers Drive intersection (Harry's corner). The metal post was literally cut off with a metal grinder or cut off saw. I will be ordering a new road sign soon.
11. We dumped and spread 2 tandem loads of fine crushed quarry gravel over top of the 2 inch clear stone at the fire truck ramp. The 2 inch stone was too loose, and hard to maneuver a vehicle over. The finer gravel allowed the surface to be better packed in place and more stable.
12. Since we have applied the Dust Master 20 to the Calvin roads, we only grade the center line as needed. This is to prevent dragging the dry material from the shoulder of the road over the Dust Master 20. We are trying to maintain the application of the Dust control as long as possible.
13. A lot of preventative maintenance has been done to both trucks in July in preparation for the 6 weeks of hauling ditching material. i.e. Oil changes, greasing, fluid level checks, AC rad replaced and R-12 AC fluid, AC drive belt and tensioner. Etc.
14. July 14th we hauled 16 tandem loads of A gravel and stored it inside the Sand Dome. We access this gravel during the winter months when we have freezing rain and ice conditions. We usually mix this in with the sand to provide better traction.
15. July 15th we started our winter sand stock pile. The winter sand was delivered from the Bonfield pit as last year. We stacked as much as possible inside the dome and the balance of the 3000 tonne was stacked outside.
16. July 19th our new contract employee started and has been working out very well for us in the roads department.
17. July 21st and 22nd we re-indexed the concrete block retainer wall at the Hackenbrook bridge. Two of the walls had fallen over last year when the high water in the spring

- washed the gravel out from under the blocks. We mixed 30 bags of premix concrete, to build a concrete pad for the blocks to sit level on over the bedrock. The North West wall went well but we had some dewatering issues on the North East wall due to the recent heavy rains. All the concrete blocks are sitting in place now and backfilled with rip rap.
18. Tuesday July 27th we started ditching on Brule Road. We are currently working on Peddlers Drive west of Brule Road. We had a major flood in this area last march. Removing the berm along the south side of the road, opening up the ditch line, and replacing the cross culvert with a larger culvert will hopefully solve the flooding issue at this location.
 19. We are hauling ditching material to various residences and locations throughout the township including the Landfill site. We usually have 400 to 500 loads of ditching material and debris to dispose of during the 6 week period.

Chris Whalley
Roads Superintendent
Municipality of Calvin



MUNICIPALITY OF CALVIN FIRE DEPARTMENT MONTHLY REPORT



PROTECTING CALVIN SINCE 1976

Report Date: July/2021

Originator: Dean Maxwell-Fire Chief

Responded alarms

July/21/21/ 21:53 RV on fire @ 1556 peddlers dr.

Meeting nights/Training

July/1/21/Meeting night: Meeting night canceled (Canada day long weekend).

July/8/21/Meeting night: Fire hall work/Truck checks.

July/15/21/Meeting night: Down firefighter drill/New gear in Service.

July/22/21/Meeting night: Debrief call/ Fill swimming pool.

July/29/21/Meeting night: New gear in service/ Fill swimming pool.

Fleet status report

Trucks are going to have pumps testing in August.

Chief report

Alterations to bunker gear from inservus have been done. All gear now has CALVIN on the bottom of the coats.

Dean Maxwell

Cindy Pigeau

MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
Recreation, Cemetery, Landfill JG2021-15

REPORT DATE: 05/08/2021
PREPARED BY: Jacob Grove; Landfill, Cemetery, Recreation Manager
Municipal Enforcement Officer
SUBJECT: Council Report

Recreation

Regular ground maintenance has been on going, we are having some issue with one of the whipper snipper. I suspect the problem is the spark plug as it ran well for a while after I cleaned it up. When the parts are in to repair the steering on the “little husky”, I will get a new spark plug. In the mean time, we will continue to use the other whipper snipper for all the whipper snipping.

The change room, both rink building washrooms, and the Recreation shop/storage area has been painted. The hockey nets have been re welded where needed, painted and the netting has been restrung. They are now ready for when the ice freezes and the rink can be used.

Weekly inspections of the Smith Lake boat launch and the Amable du Fond river public access have been ongoing. There are no issues to report and the garbage is being removed for both locations as needed. The sign for the Amable du Fond river public access have been received and will be installed soon.

Landfill

Four metal bins were sent out last month and I expect there will be two more sent out this month. The first two bins sent out had a combine weight of 12.3 ton and generated \$3916.68 in revenue for the Landfill. Information on the remaining metal bin will be provided to Council once it is received.

Cemetery

There is one burial this month scheduled for August 7th. There were some complications with opening the grave. There was not enough distance between monuments to open the grave. Fortunately one of the Lot owners (not the owner of the Lot for the burial) was willing to allow us to move their monument to make room for the burial. We coordinated with one of the local monument companies, arranged by the funeral company and were able to have the monument moved in time to have the grave open so it did not interfere with the interment schedule.

Regular grounds maintenance has been ongoing with no issues to report.

All of the monuments that fell over last fall or during the winter have had their bases leveled and are now standing upright again.

Municipal Enforcement

There were two dogs reported to be at large by their owner, no case was opened as owners were making an effort to get their dogs back. Both owners indicated that they did not have a tag for their dog but that it was microchipped. The owners were advised they should pick up one of our free tag once they retrieved the dog as we do not have a microchip reader.

The clerk and myself have been work towards a Calvin Flyer insert that will inform residents about our free tag. Currently, the tags are the only way we can identify the owner of the dog and return it home. All untagged dogs found at large are taken to the North Bay Humane Society. It is far more cost effective for us to return the dog to its owner and it costs the owner less as well. The plan is to have this insert go out in the flyer after the office is fully staffed as these inserts generally increase the number of people coming into the office.

Respectfully submitted;

Jacob Grove
Landfill, Cemetery, Recreation Manager
Municipal Enforcement Officer
Municipality of Calvin

Cindy Pigeau
Clerk - Treasurer
Municipality of Calvin

2021-172 CONTRACT AWARD FOR RFP CAL-2021-01

Moved by Coun Maxwell and seconded by Coun Olmstead that the Council of the Corporation of the Municipality of Calvin hereby approves the recommendation of the Roads Superintendent and the Acting Municipal Engineer to award the Request for Proposal CAL 2021-01 – Public Works Garage Roof and Exterior Wall to J.G. Fitzgerald & Sons Ltd.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-166 CONSENT APPLICATION - MAXWELL

Moved by Coun Shippam and seconded by Coun Cross that WHEREAS an application for Consent No. 2021-20 in the name of Daniel and Jodi Maxwell has been filed with the East Nipissing Planning Board on land known as Concession 7 Part Lot 17, Municipality of Calvin, to create two (2) new residential lots of approximately 2.4 ac and 4.78 ac., the municipal address being 411 Highway 630, located east of #377, the Roman Catholic Graveyard on Hwy 630, which is a year round maintained provincial road; NOW THEREFORE the Council of the Municipality of Calvin RESOLVES that:

1. It is recommended that the East Nipissing Planning Board give provisional consent to this application, and;
2. A copy of the completed survey for the new residential lot shall be provided to the municipality, in both digital format and hard copy, and;
3. That the 5% Cash in lieu shall apply to the newly created lots and is payable in full to the municipality as a requirement of consent.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Declared a Conflict
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-173 REMOVAL OF OLD/NEW BUSINESS FROM MEETING AGENDA

Moved by Coun Cross and seconded by Coun Olmstead that Council of the Corporation of the Municipality of Calvin would like to proceed with the process of removing the Old/New Business section from the meeting agenda and hereby requests that the Clerk-Treasurer proceed with the necessary steps to amend the “Procedural By-Law” to have the Old/New Business section removed from the meeting agenda.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-174 POLICY REGARDING THE USE OF HERBICIDES AND PESTICIDES ON MUNICIPAL PROPERTY

Moved by Coun Maxwell and seconded by Coun Shippam that Council of the Corporation of the Municipality of Calvin hereby requests the Clerk-Treasurer proceed with the research and development of a policy to regulate the use of herbicides and pesticides on all Municipal property.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Nay
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

2021-175 MUNICIPAL OFFICE CLOSURE – AFTERNOON OF JULY 30 AND AUGUST 20, 2021

Moved by Coun Maxwell and seconded by Coun Shippam that Council of the Corporation of the Municipality of Calvin hereby authorizes the Municipal Office to be closed at 12pm (noon) on Friday, July 30th, 2021 and Friday, August 20, 2021 in appreciation of staff and their hard work to maintain and improve services over the past 16 months due to Covid 19.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

2021-176 PSA TEST FOR MEN INCLUDED IN NATIONAL HEALTH SYSTEM

Moved by Coun Olmstead and seconded by Coun Cross that WHEREAS the male population has been made to pay for prostate blood test and whereas 11 Canadian men will die of prostate cancer every day and; WHEREAS 1.5 million Canadian men are not seeking the early detection PSA testing and; WHEREAS prostate cancer is the most common cancer in men and; WHEREAS when detected early the survival rate is close to 100% and detected late 3 of 4 men will be lost and; WHEREAS men who wish to have this test done have to pay \$33.00 for the test; THEREFORE the Corporation of the Municipality of Calvin requests that both the Federal and Provincial Governments move to have this test included in the national health care system and that it be made available for all Canadian men at no charge and further that the Government make every effort to have this become a reality sooner than later as stated above every day that goes by another 11 men will die of this avoidable disease and; FURTHERMORE that this motion be distributed to Right Honourable Justin Trudeau Prime Minister of Canada, Honourable Doug Ford Premier of Ontario, Minister of Health (Canada) Honourable Patty Hajdu, Deputy Premier and Minister of Health (Ontario) Honourable Christine Elliott, all municipalities, and all First Nation Communities.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

2021-177 LAND TRANSFER TAX

Moved by Coun Cross and seconded by Coun Olmstead that WHEREAS Municipalities in Ontario have an infrastructure deficit of \$34 billion dollars; AND WHEREAS there is extremely limited grant money being received by the provincial and federal governments; WE THEREFORE ASK that Municipalities be allowed to have a charge applied to all land transfers within their boundaries and that this amount go directly to the Municipality.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-178 DISBURSEMENTS

Moved by Coun Shippam and seconded by Coun Maxwell that the disbursements dated July 22, 2021 in the amount of \$47,363.60 and July 27, 2021 in the amount of \$7,752.57 be hereby authorized and passed for payment.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-179 MOVE TO CLOSED PORTION

Moved by Coun Maxwell and seconded by Coun Shippam that this portion of the meeting now be closed under the Municipal Act Section 239 (2)(b) and (d) for the purpose of personal matters about an identifiable individual, including municipal and local board employees and labour relations and employee negotiations RE: Contract Review, Zoning Violations and Succession Planning.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-180 OUT OF CLOSED PORTION

Moved by Coun Olmstead and seconded by Coun Cross that Be It Resolved That the Council for the Corporation of the Municipality of Calvin arise from Closed Session at 9:24 p.m. and report as follows: That Council was presented with further information related to Zoning Violations, Employee Contracts and Succession Planning.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-181 ADJOURNMENT

Moved by Coun Maxwell and seconded by Coun Shippam that this regular meeting of Council now be adjourned at 9:26 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

Mayor

Clerk

MUNICIPALITY OF CALVIN
2021CT39 REPORT TO COUNCIL

REPORT DATE: **August 10, 2021**
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**
SUBJECT: **Cassellholme Update**

BACKGROUND

On July 22, 2021, the Cassellholme Board of Management passed a resolution that “directs the Chief Executive Officer to take the necessary steps to organize and/or secure the necessary financing for the immediate redevelopment of Cassellholme.”

At this time, it is unknown what this will actually mean for the member municipalities. It is estimated that this will be in the form of a levy but we do not know what the time frame will be for this levy, over years or upfront. It is unknown at this time whether we still have access to the Infrastructure Ontario borrowing deal or not.

The board was looking for unanimous resolutions from it supporting municipalities to borrow from Infrastructure Ontario (IO) with a full municipal guarantee. The board has not received unanimous resolutions at this time.

The Cassellholme Team had meeting with Infrastructure Ontario this Monday, July 26, 2021 to discuss next steps. It was noted that any financing plan proposed by the board for the project is subject to approval by the Ministry of Long Term Care (MOLTC). An update will go out through our Project Manager ASAP, similar to other updates provided to member municipalities.

A request for update was submitted by email on Thursday, August 5, 2021.

There have been many articles regarding this issue in the past couple of weeks regarding this issue but the information contained in these articles has been confirmed by the Cassellholme Board of Management.

We continue to work on the Exit Agreement with our area municipalities and our solicitor.

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

MUNICIPALITY OF CALVIN
2021CT37 REPORT TO COUNCIL

REPORT DATE: **August 10, 2021**
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**
SUBJECT: **Maintenance on Seasonal Roads, specifically Stewarts Road,
Unassumed Road Allowances or Private Roads**

RECOMMENDATION

That no specific maintenance is required on Stewarts Road at this time.

The Municipality performs maintenance on all roads when required and as per the Minimum Maintenance Standards set out by the province.

Requests for year round maintenance on seasonal roads, unassumed road allowances and private roads should follow By-Law# 2017-015.

Property Owners who wish to perform maintenance on seasonal roads or unassumed road allowances be required to enter into a road agreement or contractor agreement (depending on the season) with the Municipality.

BACKGROUND

There have been multiple requests/complaints (from one property owner) made for maintenance to be done on Stewarts Road over the past number of years. Stewarts Road is a seasonally maintained road and maintenance is only done between June 1 and October 1 as per By-Law 2016-020. No winter maintenance is performed on the road.

There has been one complaint received in the same time frame for all other seasonal roads combined.

Please see the attached photos of most of the seasonally maintained roads in the Municipality of Calvin and the conditions of these roads from July 29 to August 4, 2021.

A By-Law was developed in 2017 for a procedure for property owners who wish to request year round municipal road services on existing gravel seasonal roads, unassumed road allowances or private roads (By-Law 2017-015). This By-Law was based on other By-Laws written in other Municipalities. See attached for an example of the North Frontenac By-law.

If property owners wish to perform the maintenance on a seasonally maintained road and/or an unassumed road allowance, they will need to enter into a road agreement or contractor's agreement with the Municipality to be able to do so as the seasonally maintained road and/or the unassumed road allowance is the property of the Municipality.

Any unauthorized maintenance done on a municipal road (seasonal, road allowance or otherwise) would be considered trespassing (Trespass to Property Act).

There is also a concern regarding unauthorized maintenance being a potential future liability. As per our solicitor, *"if works carried out by a private individual without authority and monitoring by the municipality then accidents could occur which cause not only property damage but also personal injury. This would*

likely result in both the private property owner and the municipality being sued and if it was shown that the municipality knew the work was being done by private individuals and did not stop that from happening then likely the municipality would be considered negligent and responsible.”

“In addition, there is also the concern for public safety on municipal roads. The Municipality is responsible to ensure public safety.”

If Council would like to upgrade any seasonally maintained road to a fully maintained road, please consider that other requests from property owners may be received. The Municipality has already received enquires as such. There will also be a cost to the Municipality to upgrade these roads in terms of the material cost as well as Staff time to receive the requests and perform the upgrades.

Stewarts Road







Pratt Road



Please note: this issue with the beaver dams is a reoccurring issue that is continually fixed throughout the season.

Floods Road



Gated Road



Latimer Road



Trahan Road



Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

Municipality of Calvin

Report to Council

Report No.: R-2021-03

Date: August 10, 2021

Originator: Antoine C. Boucher, Municipal Engineer

Subject: Bridge Guiderail Improvement
RFP CAL 2021-02

RECOMMENDATION

That Council authorizes Staff to negotiate with the single contractor who responded to RFP CAL-2021-02 – Bridges Guiderail Improvements to proceed with a reduced scope project to remain within the budgeted project amount.

BACKGROUND

RFP CAL 2021-02 – Bridges Guiderail Improvements was placed in the North Bay Nugget on July 17th, 2021. The RFP was submitted to four (4) Contractors and posted on the Municipal Web Site. The RFP closed at noon on July 28th 2021 and was opened at 12:20 p.m. on a zoom meeting in the Calvin Municipal Office in the presence of Cindy Pigeau, Clerk-Treasurer and Chris Whalley, Roads Superintendent including Dan Jackson from Centennial Contracting.

A total of one (1) RFP were received. There were no addendum issued for this project.

ANALYSIS/OPTIONS

The RFP was checked for Errors and Omissions and none were found. Only one bid price was received, and it was above the budgeted value. Centennial Contracting specializing in the installation of guiderails for road and bridges, their office is in North Bay. They are sub-contractors to most of the projects in the area and provide competitive rates. The submission received was \$195,695.00 plus H.S.T for three (3) bridges including the Whalley Bridge, Crothers Bridge and the Cross's Bridge.

Being the only submission and being over budget, the recommendation is to work with the single contractor who responded to the RFP, and for Council to authorize staff to negotiate and proceed with a reduced scope project in order to remain within the budgeted project amount.

Once an agreeable reduced scope of work has been established, Staff will be able to proceed with Centennial Contracting to complete such work. In proceeding as such, Centennial Contracting will be considered to have been awarded a reduced scope project for this RFP.

.../2

Centennial Contracting agrees to proceed with the reduced scope. Before proceeding, they will sign the Municipality's Contractor/Sub-Contractor Health and Safety Responsibility Agreement in accordance with the Municipality's Health and Safety Policies and will also provide a current Certificate of WSIB Clearance to the Clerk-Treasurer of the Municipality prior to commencement of the work.

Upon signing the reduced scope agreement to complete the revised work, they will be providing copies of Required Certificates namely; \$2,000,000 Insurance, WSIB documents and working height training. Furthermore, they confirmed in their submission that all work will be completed this year.

Respectfully Submitted,

I concur with this report and recommendation.

A handwritten signature in black ink, appearing to read "Antoine Boucher". The signature is fluid and cursive, with the first name "Antoine" written in a larger, more prominent script than the last name "Boucher".

Antoine C. Boucher, P. Eng.
Municipal Engineer

Cindy Pigeau,
Clerk Treasurer

MUNICIPALITY OF CALVIN
2021CT38 REPORT TO COUNCIL

REPORT DATE: **August 10, 2021**
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**
SUBJECT: **Responding to Animals Left in Motor Vehicles Training E-Module**

RECOMMENDATION

To change By-Law No 2018-009 – establishing and regulating by-law for Fire Department to incorporate Animal Rescue as a service the Fire Department will provide.

BACKGROUND

As per the letter from the Solicitor General, dated July 8, 2021 and the Fire Marshal’s Communique of the same date, regarding Responding to Animals Left in Motor Vehicles Training E-Module, it is a concern of the municipality that people do not leave their animals unattended in hot vehicles.

The Fire Protection and Prevention Act, 1997 provides authority for firefighters to enter motor vehicles to rescue and remove animals in distress, noting that municipal councils set the levels of fire protection services which may include the rescue of animals in motor vehicles.

A few members of our Calvin Volunteer Fire Department have already taken this E-Module to educate themselves but in order to ensure that our Volunteer Fire Fighters are protected, Council will need to consider changing the establishing and regulating By-Law for our Fire Department to include this service. This will protect our Volunteer Fire Fighters in the event of injury or property damage during an Animal Rescue incident.

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 326-5000
Toll Free: 1-866-517-0571
SOLGEN.Correspondence@ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél. : 416 326-5000
Sans frais : 1-866-517-0571
SOLGEN.Correspondence@ontario.ca



132-2021-2894
By email

July 8, 2021

Dear Heads of Council:

With warmer weather underway, it is important to ensure pets across the province remain safe, cool and comfortable. The Ontario government is strongly urging everyone to take the necessary precautions to keep their pets safe and protected during the hot summer months including making sure that pets are not left unattended in a vehicle.

Temperatures inside a vehicle can quickly become much hotter than the temperature outside. The most dramatic rise in temperature occurs within the first 10 minutes that a vehicle is idle. Even at an outdoor temperature of only 25°C, the inside temperature of a car can reach 34°C in as little as 10 minutes and up to 50°C by the time an hour has passed. Pets can be put at risk of serious illness and possibly death as a result of being left in a vehicle during hot weather. If an individual sees an animal in a hot car in distress and is concerned the animal's life is in danger, they should call 911 immediately as it is an emergency. Members of the public are not encouraged to enter a vehicle in these situations.

Pursuant to the *Provincial Animal Welfare Services Act, 2019*, police officers, First Nations Constables, and animal welfare inspectors may enter motor vehicles to remove animals in critical distress. Police officers commonly provide primary response to 911 calls for service across the province related to animals left in motor vehicles.

In addition, the *Fire Protection and Prevention Act, 1997*, provides authority for firefighters to enter motor vehicles to rescue and remove animals in distress, noting that municipal councils set the levels of fire protection services which may include the rescue of animals in motor vehicles.

To support firefighters in exercising this rescue function, the Ministry of the Solicitor General, through the Office of the Fire Marshal, has issued the attached Fire Marshal's Communiqué which provides information about a new, voluntary training e-module available to firefighters. This additional resource may assist fire services to effectively respond to animals left in hot or cold motor vehicles to best safeguard animal welfare.

Where appropriate, municipal councils, through their fire departments, may wish to work with and share this information with local communications and dispatch personnel to support effective dispatch of 911 calls for service related to animals left in hot or cold motor vehicles.

I appreciate your continued partnership to help protect animals in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sylvia Jones', written in a cursive style.

Sylvia Jones
Solicitor General

Enclosure

c: Chief Administrative Officers
Municipal Clerks

COMMUNIQUÉ

du commissaire des incendies

July 8, 2021

No. 2021-06

Responding to Animals Left in Motor Vehicles Training E-Module

Ontario's *Provincial Animal Welfare Services Act, 2019* (PAWS Act) came into effect on January 1, 2020 and allows police, First Nations constables and provincial animal welfare inspectors to enter motor vehicles to remove animals in critical distress. In accordance with the *Fire Protection and Prevention Act, 1997* (FPPA), municipal councils set the levels of fire protection services which may include the rescue of animals in motor vehicles. The FPPA provides authority for firefighters to enter motor vehicles to rescue and remove animals in distress.

To support firefighters in exercising this rescue function, the Ministry of the Solicitor General has developed a new voluntary, training e-module for fire services on responding to animals left in motor vehicles. The training e-module is available at the following link: <https://ofc.cerps.ca/mod/scorm/view.php?id=47233>. If prompted, users should log in as a guest.

The module includes information related to:

- The risks of an animal being left in a motor vehicle, and where the ministry directs the public to report these incidents;
- Authorities and protections under the FPPA related to rescuing animals left in motor vehicles;
- How to assess whether an animal in a motor vehicle is in distress, guidance on handling of the animal and immediate steps that can be taken to relieve the animal's distress; and,
- Who to contact when an animal has been removed from a motor vehicle.

In addition to this Communiqué, a letter is being sent to municipal councils and a copy of this Communiqué is attached to that letter.

For further information, please contact your local Fire Protection Adviser.



THE CORPORATION OF THE TOWN OF COBOURG

The Corporation of the Town of Cobourg
Legislative Services Department
Victoria Hall
55 King Street West
Cobourg, ON K9A 2M2

Brent Larmer
Municipal Clerk/
Manager of Legislative Services
Telephone: (905) 372-4301 Ext. 4401
Email: blarmer@cobourg.ca
Fax: (905) 372-7558

Sent via E-Mail

Monday July 19, 2021

David Lametti
6415 Monk Blvd.
Montréal, Quebec
H4E 3H8
David.Lametti@parl.gc.ca

Dear David Lametti. Minister of Justice, Attorney General of Canada

Re: Resolution 272-21 – Support for Bill C-6 An Act to amend the Criminal Code (Conversion Therapy)

Please be advised that the Municipal Council of the Corporation of the Town of Cobourg at its Regular Council meeting held on June 28, 2021 passed the following Resolution in regards to Councils support for Bill C-6 An Act to amend the Criminal Code (Conversion Therapy).

Resolution 272-21

WHEREAS at the Committee of the Whole Meeting on June 21, 2021, Council considered a Memo from the Secretary of the Equity, Diversity and Inclusion Committee regarding support for Bill C-6 An Act to amend the Criminal Code (Conversion Therapy)

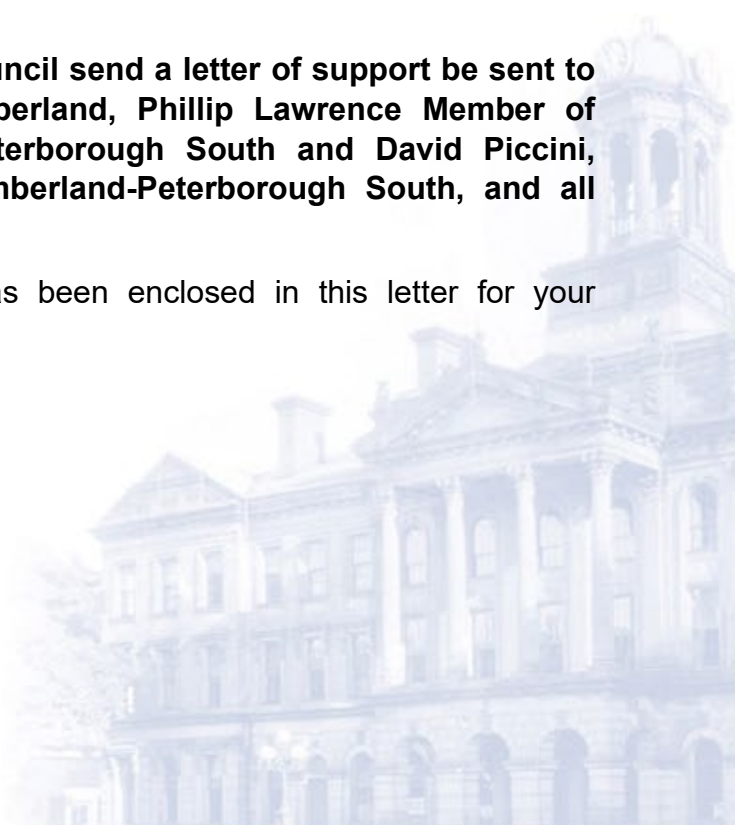
NOW THEREFORE BE IT RESOLVED THAT Council send a letter of support be sent to all municipalities in the County of Northumberland, Phillip Lawrence Member of Federal Parliament for Northumberland— Peterborough South and David Piccini, Member of Provincial Parliament for Northumberland-Peterborough South, and all other municipalities in Ontario.

The accompanying Council Resolution Sheet has been enclosed in this letter for your information.

Yours truly,

Brent Larmer
Municipal Clerk/Manager of Legislative Services
Legislative Services Department

Encl.
Resolution 272-21





Moved By

NICOLE BEATTY

Resolution No.:

Last Name Printed

N. BEATTY

272-21

Seconded By

ADAM BUREAU

Council Date:


Last Name Printed

A. BUREAU

June 28, 2021

WHEREAS at the Committee of the Whole Meeting on June 21, 2021, Council considered a Memo from the Secretary of the Equity, Diversity and Inclusion Committee regarding support for Bill C-6 An Act to amend the Criminal Code (Conversion Therapy)

NOW THEREFORE BE IT RESOLVED THAT Council send a letter of support be sent to all municipalities in the County of Northumberland, Phillip Lawrence Member of Federal Parliament for Northumberland—Peterborough South and David Piccini, Member of Provincial Parliament for Northumberland-Peterborough South, and all other municipalities in Ontario.

	THE CORPORATION OF THE TOWN OF COBOURG
	EQUITY, DIVERSITY, AND INCLUSION ADVISORY COMMITTEE
TO:	Brent Larmer, Municipal Clerk/Manager of Legislative Services
FROM:	Jamie Kramer, Secretary
MEETING DATE:	Thursday, June 17, 2021
SUBJECT:	Motion to Support Bill C-6 An Act to amend the Criminal Code (Conversion Therapy)

The following Motion was adopted at the Thursday, June 17, 2021 Cobourg Equity Diversity and Inclusion Advisory Committee (EDIAC) Meeting:

Moved by Member Councillor Beatty

THAT the Equity Diversity and Inclusion Advisory Committee recommend Council write a letter of support to Justin Trudeau, Prime Minister of Canada and David Lametti the Minister of Justice and Attorney General and the Federal Government on behalf of Municipal Council in support of Bill C-6, being an act to amend the Criminal Code of Canada (Conversion Therapy) as it has been presented without any amendments; and

FURTHER THAT this motion and the letter of support be sent to all municipalities in the County of Northumberland, Phillip Lawrence Member of Federal Parliament for Northumberland—Peterborough South and David Piccini, Member of Provincial Parliament for Northumberland-Peterborough South, and all other municipalities in Ontario.

Carried

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE August 10, 2021

NO. _____

MOVED BY _____

SECONDED BY _____

“That this portion of the meeting be now closed under the Municipal Act, 2001, as per Section 239 (2)(b) – personal matters about an identifiable individual, including municipal or local board employees and Section 239 (2)(f) – advice that is subject to solicitor-client privilege, including communications necessary for that purpose - for the purposes of considering confidential workplace matters and under Section 239 (2)(d) – labour relations or employee negotiations – regarding the Administrative Assistant position.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEAS</u>	<u>NAYS</u>
Coun Cross	_____	_____
Coun Maxwell	_____	_____
Coun Olmstead	_____	_____
Coun Shippam	_____	_____
Mayor Pennell	_____	_____

Corporation of the Municipality of Calvin
 Council/Board Report By Dept-(Unpaid)



AP5130

Page : 1

Date : Aug 05, 2021

Time : 5:21 pm

Supplier : 0000000 To PUBSECD

Batch : All

Department : All

Cash Requirement Date : 05-Aug-2021

Bank : 099 To 1

Class : All

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0101 ADMINISTRATION					
08010	BUMPER TO BUMPER - H.E. BROWN				
523515/D	Gloves for Landfill	89	29-Jul-2021	05-Aug-2021	
1-5-0101-174	HEALTH AND SAFETY				162.55
13040	NORTHERN COMMUNICATIONS				
2947-08012021	Base Rate August 2021	89	01-Aug-2021	05-Aug-2021	
1-5-0101-101	MATERIALS AND SUPPLIES - ADMIN				107.79
16074	PIGEAU CINDY				
JULY EXPENSE	July Expense 2021	89	31-Jul-2021	05-Aug-2021	
1-5-0101-102	MILEAGE EXPENSE - ADMIN				73.90
1-5-0101-105	SEMINARS, WORKSHOPS- ADMIN				412.45
1-5-0101-106	MISCELLANEOUS & MEMBERSHIPS - ADMIN				39.84
1-5-0101-115	COMPUTER EXPENSES				22.60
1-5-0101-171	POSTAGE				75.46
19020	SELECTCOM INC.				
0004971394	Phone Services for Admin, Fire and Roads	89	01-Aug-2021	05-Aug-2021	
1-5-0101-103	TELEPHONE, FAX, CELL PHONE				212.52
19021	SPECTRUM GROUP				
C1189859	August WIFI	89	01-Aug-2021	05-Aug-2021	
1-5-0101-115	COMPUTER EXPENSES				350.30
23022	WISHART LAW FIRM LLP				
153868	Legal Fees File No. 18606-3 - Cassellholme	89	30-Jul-2021	05-Aug-2021	
1-5-0101-120	LAWYER FEES				1,429.45
Department Total :					2,886.86

DEPARTMENT 0200 FIRE PROTECTION					
06072	FISHER'S REGALIA & UNIFORM				
48366	5 year badges	89	30-Jul-2021	05-Aug-2021	
1-5-0200-106	MISCELLANEOUS-FIRE				426.85
06079	FERN'S DELIVERY				
2019482	Courier for TransCanada Safety products	89	01-Aug-2021	05-Aug-2021	
1-5-0200-106	MISCELLANEOUS-FIRE				197.75
08095	HYDRO ONE NETWORK INC				
200116477971J	Hydro for Fire Hall	89	05-Aug-2021	05-Aug-2021	
1-5-0200-107	HYDRO - FIRE				84.39
09010	INSERVUS MANAGEMENT SYSTEMS				
1118	Bunker Gear Alterations	89	04-Aug-2021	05-Aug-2021	
1-5-0200-101	MATERIALS & SUPPLIES-FIRE				1,078.02
19020	SELECTCOM INC.				
0004971394	Phone Services for Admin, Fire and Roads	89	01-Aug-2021	05-Aug-2021	
1-5-0200-137	COMMUNICATIONS - FIRE				41.10
20036	TRANS CANADA SAFETY				
23373	Spider Strap	89	27-Jul-2021	05-Aug-2021	
1-5-0200-101	MATERIALS & SUPPLIES-FIRE				73.22
23037	XTREME EMBROIDERY				
01332	Shirts and Hats	89	31-Jul-2021	05-Aug-2021	
1-5-0200-106	MISCELLANEOUS-FIRE				1,924.39
Department Total :					3,825.72

DEPARTMENT 0300 ROADS					
16074	PIGEAU CINDY				
JULY EXPENSE	July Expense 2021	89	31-Jul-2021	05-Aug-2021	
1-5-0300-132	CAPITAL EXPENDITURES - ROADS				651.10
19020	SELECTCOM INC.				
0004971394	Phone Services for Admin, Fire and Roads	89	01-Aug-2021	05-Aug-2021	
1-5-0300-103	TELEPHONE, CELL PHONE - ROADS				54.66
Department Total :					705.76

DEPARTMENT 0317 BRIDGES & CULVERTS					
08099	HUBB CAP				

Corporation of the Municipality of Calvin
Council/Board Report By Dept-(Unpaid)



AP5130

Page : 3

Date : Aug 05, 2021

Time : 5:21 pm

Supplier : 0000000 To PUBSECD

Batch : All

Department : All

Cash Requirement Date : 05-Aug-2021

Bank : 099 To 1

Class : All

Supplier	Supplier Name					Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 0900	BUILDING								
16074	PIGEAU CINDY								
JULY EXPENSE	July Expense 2021					89	31-Jul-2021	05-Aug-2021	12.23
1-5-0900-106				MISCELLANEOUS - BUILDING					
20014	TOWNSHIP OF PAPINEAU/CAMERON								
2021-31	CBO Services - July 2021					89	30-Jul-2021	05-Aug-2021	1,719.67
1-5-0900-110				CBO/INSPECTION SERVICES - BUILDING					
Department Total :									1,731.90

DEPARTMENT 0950	ENFORCEMENT								
20012	TOWN OF MATTAWA								
IN01804	Police Services - July 2021					89	29-Jul-2021	05-Aug-2021	7,823.00
1-5-0950-141				POLICING SERVICES					
Department Total :									7,823.00

Unpaid Total :									49,799.86

Total Unpaid for Approval :	49,799.86
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	49,799.86